**JADWAL MANAJEMEN & ORGANISASI**

**MM WE-3**

**Dosen : TGW, DKS, TDJ**

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**JAM : 14.30 – 17.00**

**HARI : Sabtu**

**PERIODE-1 : 5 Mar – 23 April 2016**

**UTS : 30 April 2016**

**PERIODE-2 : 14 May – 25 Jun 2016**

**UAS : 2 Jul 2016**

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| **TANGGAL PERTEMUAN** | **WAKTU**  | **DOSEN**  | **SUB POKOK BAHASAN** | **MATERI BAHASAN**  |
| **5 Mar 2016**MO-1 | 14.30 – 17.00  | TGW | Foundations of management and Organization | * Overview of management
* Management function
* Management and manager
* Case
 |
| **12 Mar 2016**MO-2 | 14.30 – 17.00  | TGW | Planning & Strategic Management | * The Basic Planning Process
* Managerial planning & goal setting
* Strategic formulation & Implementation
* Delivering strategic value
 |
| **19 Mar 2016**MO-3 | 14.30 – 17.00  | TGW | Ethic & Corporate Responsibility | * Overview of etchical management
* ethical decision making
 |
| **2 Apr 2016**MO-4 | 14.30 – 17.00  | TGW | Ethic & Corporate Responsibility | * Corporate Responsibility in perspective management
* Green Management & sustainability
* Social responsibility & etchical issues
 |
| **9 Apr 2016**MO-5 | 14.30 – 17.00  | TDJ | Global management | * The Global environment
* Managing in a global environment
* Consequences of a Global Economy
* Global strategy
 |
| **16 Apr 2016**MO-6 | 14.30 – 17.00  | TDJ | Managing across Borders  | * Skills of global manager
* Understanding cultural issues
* Etchical Issues in Global management
* Case
 |
| **23 Apr 2016**MO-7 | 14.30 – 17.00  | TGW | Cases study by topic  |  |
| **30 Apr 2016**MO-UTS | 14.30 – 17.00  | TGW | **MIDTERM TEST**  | Overall of learning materials 1 – 7 |
| **14 May 2016**MO-8 | 14.30 – 17.00  | TGW | Organizing : Building a dynamic organization | * Organizing Structure
* Organizational agility
* Multicultural Organizations
 |
| **21 May 2016**MO-9 | 14.30 – 17.00  | TGW | Human Resources Management | * Strategic Human Resources Management
* Staffing
* Training & development
* Labor relations
 |
| **28 May 2016**MO-10 | 14.30 – 17.00  | DKS | Organization communication | * Understanding Organization Communication
* Interpersonal communication
* Type & model organization communication
* Line of organization communication
 |
| **4 Jun 2016**MO-11 | 14.30 – 17.00  | DKS | Controlling : Learning and Changing | * Foundations of control
* Controlling for organization performance
* Tools for measuring organizational performance

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| **11 Jun 2016**MO-12 | 14.30 – 17.00  | TGW |  Operations management | * Service and Manufacturing
* Managing productivity
* Strategic Role of Operations management
 |
| **18 Jun 2016**MO-13 | 14.30 – 17.00  | TGW | Managing technology and innovation | * The Role of Technology and innovation
* Technology and managerial roles
* Organization for innovation
 |
| **25 Jun 2016**MO-14 | 14.30 – 17.00  | TEAM | Cases study by topic  | Can Group Discussion |
| **2 Jul 2016**MO-UAS | 14.30 – 17.00  | TEAM | **FINALLY TEST**  | Overall of learning materials 8 - 14 |