**JADWAL MANAJEMEN & ORGANISASI**

**MM REGULER 13**

**Dosen : TGH, DKS, MA, TD**

**JAM : 09.00 – 15.30**

**HARI : Senin**

**PERIODE-1 : 07 Sept – 28 Sept 2015**

**UTS : 12 Oktober 2015**

**PERIODE-2 : 19 Okt – 16 Nov 2015**

**UAS : 30 November 2015**

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| **TANGGAL PERTEMUAN** | **WAKTU** | **DOSEN** | **SUB POKOK BAHASAN** | **MATERI BAHASAN** |
| **07 – 09 - 15**  MO-1 | 09.00 – 11.30 | MA | Foundations of management and Organization | * Overview of management * Management function * Management and manager * Case |
| **07 – 09 - 15**  MO-2 | 13.00 – 15.30 | MA | Planning & Strategic Management | * The Basic Planning Process * Managerial planning & goal setting * Strategic formulation & Implementation * Delivering strategic value |
| **14 – 09 - 15**  MO-3 | 09.00 – 11.30 | TGH | Ethic & Corporate Responsibility | * Overview of etchical management * ethical decision making |
| **14 – 09 - 15**  MO-4 | 13.00 – 15.30 | TGH | Ethic & Corporate Responsibility | * Corporate Responsibility in perspective management * Green Management & sustainability * Social responsibility & etchical issues |
| **21 – 09 - 15**  MO-5 | 09.00 – 11.30 | TD | Global management | * The Global environment * Managing in a global environment * Consequences of a Global Economy * Global strategy |
| **21 – 09 - 15**  MO-6 | 13.00 – 15.30 | TD | Managing across Borders | * Skills of global manager * Understanding cultural issues * Etchical Issues in Global management * Case |
| **28 – 09 - 15**  MO-7 | 09.00 – 11.30 | TEAM | Cases study by topic |  |
| **12 – 10 - 15**  MO-UTS | 09.00 – 11.30 | TEAM | **MIDTERM TEST** | Overall of learning materials 1 – 7 |
| **19 – 10 - 15**  MO-8 | 09.00 – 11.30 | TGH | Organizing : Building a dynamic organization | * Organizing Structure * Organizational agility * Multicultural Organizations |
| **19 – 10 - 2015**  MO-9 | 13.00 – 15.30 | TGH | Human Resources Management | * Strategic Human Resources Management * Staffing * Training & development * Labor relations |
| **26 – 10 - 2015**  MO-10 | 09.00 – 11.30 | DKS | Organization communication | * Understanding Organization Communication * Interpersonal communication * Type & model organization communication * Line of organization communication |
| **26 – 10 - 2015**  MO-11 | 13.00 – 15.30 | DKS | Controlling : Learning and Changing | * Foundations of control * Controlling for organization performance * Tools for measuring organizational performance |
| **02 – 11 - 2015**  MO-12 | 09.00 – 11.30 | TD | Operations management | * Service and Manufacturing * Managing productivity * Strategic Role of Operations management |
| **02 – 11 - 2015**  MO-13 | 13.00 – 15.30 | TD | Managing technology and innovation | * The Role of Technology and innovation * Technology and managerial roles * Organization for innovation |
| **09 – 11 - 2015**  MO-14 | 09.00 – 11.30 | TEAM | Cases study by topic |  |
| **30 – 11 - 2015**  MO-UAS | 09.00 – 11.30 | TEAM | **FINALLY TEST** | Overall of learning materials 8 - 14 |