**JADWAL MANAJEMEN & ORGANISASI**

**MM REGULER 13**

**Dosen : TGH, DKS, MA, TD**

**JAM : 09.00 – 15.30**

**HARI : Senin**

**PERIODE-1 : 07 Sept – 28 Sept 2015**

**UTS : 12 Oktober 2015**

**PERIODE-2 : 19 Okt – 16 Nov 2015**

**UAS : 30 November 2015**

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| **TANGGAL PERTEMUAN**  | **WAKTU**  | **DOSEN**  | **SUB POKOK BAHASAN** | **MATERI BAHASAN**  |
| **07 – 09 - 15** MO-1  | 09.00 – 11.30  | MA | Foundations of management and Organization | * Overview of management
* Management function
* Management and manager
* Case
 |
| **07 – 09 - 15**MO-2 | 13.00 – 15.30  | MA | Planning & Strategic Management | * The Basic Planning Process
* Managerial planning & goal setting
* Strategic formulation & Implementation
* Delivering strategic value
 |
| **14 – 09 - 15**MO-3 | 09.00 – 11.30  | TGH | Ethic & Corporate Responsibility | * Overview of etchical management
* ethical decision making
 |
| **14 – 09 - 15**MO-4 | 13.00 – 15.30  | TGH | Ethic & Corporate Responsibility | * Corporate Responsibility in perspective management
* Green Management & sustainability
* Social responsibility & etchical issues
 |
| **21 – 09 - 15**MO-5 | 09.00 – 11.30  |  TD | Global management | * The Global environment
* Managing in a global environment
* Consequences of a Global Economy
* Global strategy
 |
| **21 – 09 - 15**MO-6 | 13.00 – 15.30  | TD | Managing across Borders  | * Skills of global manager
* Understanding cultural issues
* Etchical Issues in Global management
* Case
 |
| **28 – 09 - 15** MO-7 | 09.00 – 11.30  | TEAM | Cases study by topic  |  |
| **12 – 10 - 15**MO-UTS | 09.00 – 11.30  | TEAM  | **MIDTERM TEST**  | Overall of learning materials 1 – 7 |
| **19 – 10 - 15**MO-8 | 09.00 – 11.30  | TGH | Organizing : Building a dynamic organization | * Organizing Structure
* Organizational agility
* Multicultural Organizations
 |
| **19 – 10 - 2015**MO-9  | 13.00 – 15.30  | TGH | Human Resources Management | * Strategic Human Resources Management
* Staffing
* Training & development
* Labor relations
 |
| **26 – 10 - 2015**MO-10 | 09.00 – 11.30  | DKS | Organization communication | * Understanding Organization Communication
* Interpersonal communication
* Type & model organization communication
* Line of organization communication
 |
| **26 – 10 - 2015**MO-11 | 13.00 – 15.30  | DKS  | Controlling : Learning and Changing | * Foundations of control
* Controlling for organization performance
* Tools for measuring organizational performance

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| **02 – 11 - 2015**MO-12 | 09.00 – 11.30  |  TD |  Operations management | * Service and Manufacturing
* Managing productivity
* Strategic Role of Operations management
 |
| **02 – 11 - 2015**MO-13 | 13.00 – 15.30  | TD | Managing technology and innovation | * The Role of Technology and innovation
* Technology and managerial roles
* Organization for innovation
 |
| **09 – 11 - 2015**MO-14 | 09.00 – 11.30  | TEAM | Cases study by topic  |  |
| **30 – 11 - 2015**MO-UAS | 09.00 – 11.30  | TEAM  | **FINALLY TEST**  | Overall of learning materials 8 - 14 |